*Campus tour software*

Meeting Minutes

Meeting Date: 03/10/2017

Meeting Location: Library

Approval: 03/10/2017

Recorded By: Chiranjeevi Sneha Kotu

# Attendance

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Organization** | **Present** |
| Nayan Reddy Prodduturi | Primary contact, Communications and documentation management | NWMSU | Y |
| Mallikharjuna Rao Dande | Quality and testing management | NWMSU | Y |
| Chiranjeevi Sneha Kotu | Requirements management | NWMSU | Y |
| Vamsi Krishna Solasa | Issues management | NWMSU | Y |
| Rakesh Chitturi | Data management | NWMSU | Y |
| Teja Parimi | Quality and testing management | NWMSU | Y |

# Meeting Location

Building: B.D. Owens Library

Conference Room: iPlace

Conference Line: N/A

Web Address: N/A

# Meeting Start

Meeting Schedule Start: 18:00

Meeting Actual Start: 18:00

Meeting Scribe: Eight Meeting

# Agenda

* **Discuss on the progress of the work**
  + Consider different methods to calculate the distance between 2 buildings and decide which one is feasible and accurate.
* **Work division and planned work to be done in the coming week**
  + As per the iteration plan, we will be working on integration and testing.

# Meeting End

# Meeting Schedule End: 19:00

Meeting Actual End: 19:00

# Post Meeting Action Items

|  |  |  |
| --- | --- | --- |
| **Action** | **Assigned To** | **Deadline** |
| Integration of the physical tour activity and the virtual tour activity coded till now | Mallikharjuna Rao Dande, Nayan Reddy Prodduturi, Chiranjeevi Sneha Kotu, Rakesh Chitturi | 02/24/2017 |

# Decisions Made

* To learn QR functionality.
* To implement additional requirements mentioned by the client in the client meeting.

# Next Meeting

Next Meeting: Library 03/17/17 18:00